

Yondr Group Limited

INVOICE INFORMATION REQUIREMENTS

Please ensure the invoice submitted contains the following information.

Incorrect invoices will be rejected. Do not combine multiple invoices into a single PDF.

General requirements

- Your company name, address and payment instructions
- Your company VAT identification number
- Invoice must contain the correct Yondr company with the correct registered address, please see below:

Company name	Address	VAT ID nr.	Company registration nr.
Yondr Group Limited	7th Floor 33 Aldgate High Street, EC3N 1AG London, United Kingdom	GB332723422	12000046

- The invoice number
- The invoice date
- **Purchase order number (PO) or subcontract number and buyer's name**
- The date on which the goods or services were supplied
- The quantity and type of goods supplied
- The nature and type of services supplied
- The location of where goods or services were supplied



VAT requirements

- The price per piece or unit, excluding VAT
- Any reductions that are not included in the price
- The VAT tariff that has been applied
- The cost (the price excluding VAT)
- In case of advance payment: the date of payment, if this is different from the invoice date
- The amount of VAT
- If applicable - the reverse charge
- If there is no VAT applied on the invoice, please provide written explanation why VAT not applied

Please send invoice to apgb@yondrgroup.com and include the buyer/purchaser in CC.
Please send only **ONE invoice per mail.**