

## Yondr Netherlands B.V. INVOICE INFORMATION REQUIREMENTS

Please ensure the invoice submitted contains the following information.

Incorrect invoices will be rejected. Do not combine multiple invoices into a single PDF.

## General requirements

- Your company name, address and payment instructions
- Your company VAT identification number
- Invoice must contain the correct Yondr company with the correct registered address, please see below:

Company name	Address	VAT ID nr.	Company registration nr.
Yondr Group Holdings B.V.	Kraanspoor 50, 1033 SE Amsterdam, The Netherlands	NL859337017B01	73057053
Yondr Netherlands B.V.	Kraanspoor 50, 1033 SE Amsterdam, The Netherlands	NL859481876B01	73356255

- The invoice number
- The invoice date
- Purchase order number (PO) or subcontract number and buyer's name
- Invoice will be rejected if not included!

- The date on which the goods or services were supplied
- The quantity and type of goods supplied
- The nature and type of services supplied
- The location of where goods or services were supplied

## **VAT** requirements

- The price per piece or unit, excluding VAT
- Any reductions that are not included in the price
- The VAT tariff that has been applied
- The cost (the price excluding VAT)
- In case of advance payment: the date of payment, if this is different from the invoice date
- The amount of VAT
- If applicable the reverse charge
- If there is no VAT applied on the invoice, please provide written explanation why JCT not applied

Please send invoice to <u>apnl@yondrgroup.com</u> and include the <u>buyer/purchaser</u> in CC. Please send only ONE invoice per mail.