

Job title: Finance Assistant
Service line: Yondr Group, Finance
Based: Amsterdam
Reporting to: Finance Manager

Job purpose

Yondr is revolutionising the real estate and technology industries. We provide wholly outsourced, end-to-end solutions to meet the capacity and property needs of growing businesses. In the process, we improve business performance, create enriching user experiences, and meet tomorrow's needs today.

But we can't do it without you.

We believe in a tomorrow without constraints and making the impossible possible for our clients. Thinking out of the box and not settling for less, is crucial. In the finance team, we're the same. We're looking for an exceptional, hands-on finance assistant.

The role

The finance assistant is a part of Yondr's finance team. Some key aspects of the job include; preparing bank reconciliations, fixed asset accounting, expense and credit card reviews, participating in the financial close process and assisting in other finance processes and projects. The successful candidate will:

/ Ownership

Take ownership for the assigned tasks and work with stakeholders to get the job done

/ Open mindset

Yondr is high paced company so you'll need to be eager to learn and ready to take on new challenges as they arise

/ Organisation skills

This fast-paced business requires multi-tasking. You'll be juggling multiple projects while still making sure that the accounting is correct and timely, so your organisational skills will be invaluable

/ A team player

At Yondr, we're extremely focused on our values, therefore you must be a perfect fit with them - a fully-fledged team player

/ Strong communication skills

Communication skills are vital for the purpose of collaboration, managing expectations and communicating clearly on dependencies and consequences

Qualifications and experience

- / Bachelor's degree in finance / business
- / Experience working in a finance team